

CORPORATE HEALTH AND SAFETY COMMITTEE – 11TH JULY 2007

SUBJECT: ATTENDANCE CORPORATE HEALTH AND SAFETY GROUP

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of position regarding attendance at Corporate Health and Safety Group.

2. SUMMARY

- 2.1 Poor attendance at Corporate Health and Safety Group was highlighted as an area of concern at the last Corporate Health and Safety Meeting.
- 2.2 Following the last Corporate Health and Safety Group meeting this was raised by the Director of the Environment, Anthony O'Sullivan at CMT.
- 2.3 The Corporate Health and Safety Group has a detailed terms of reference which are attached as Appendix 1. Attendance at Corporate Group and active participation in discussion and development is a priority for identified group members to be aware of key initiatives and to play an effective part in shaping and improving health and safety standards at Caerphilly County Borough Council. The Corporate Health and Safety group is also a valuable opportunity for Managers to input into corporate health and safety policies and initiatives.
- 2.4 The note of Corporate Health and Safety Group is considered by CMT on a monthly basis.
- 2.5 A circulation list for Corporate Health and Safety Group is attached as Appendix 2. Attendance lists and apologies for April and May's meeting is attached as Appendix 3.
- 2.6 It is recognised that not all individuals may need or be able to attend all Corporate Health and Safety Group meetings. It is encouraged that where individuals are unable to attend they send representatives as this increases health and safety awareness and ownership. Health and Safety however remains a key priority and each Directorate needs to ensure they have effective representation at Corporate Group.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted.

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Councillor David Poole, Cabinet Member

Appendices:

Appendix 1 Terms of Reference
Appendix 2 Circulation List
Appendix 3 Apologies for April and May's Meeting